

Notice of Meeting of Board of Directors of Rocky Mountain Development Council, Inc.

A regular meeting of the Board of Directors of Rocky Mountain Development Council, Inc. will be held on July 26, 2018 at 3:30 p.m. in the Card Room of the Neighborhood Center building at 200 S. Cruse Avenue, Helena, Montana. The meeting is open to the public.

I. PUBLIC COMMENT

Interested persons may address the Board regarding any item on the agenda prior to Board action. We encourage your participation. Please keep your remarks concise and to the topic under consideration.

Interested persons may present their data, views, information, or arguments either orally or in writing at the meeting. Written data, views or arguments may also be mailed to Board of Directors, Rocky Mountain Development Council, Inc., PO Box 1717, Helena, MT, 59624, or email dedgar@rmdc.net and must be received no later than 4:30 pm the day before the meeting.

II. AGENDA

1. Call to Order / Roll Call
2. Approval of Minutes* (5 minutes)
 - a. June 20 Board of Directors' Meeting
3. Director's Report – Lori Ladas (5 minutes)
4. Finance Report Update
 - a. General Update – Chrisy Ireby (5 minutes)
5. Committee Reports
 - a. Retirement Committee Report – Lois Steinbeck
 - i. Approval of July 17, 2018 Retirement Committee Minutes*
6. Head Start Update
 - a. Policy Council Report – Mark Young (5 minutes)
 - b. Director's Program and Budget Report* – Ashley Peña-Larsen (5 minutes)
 - c. Head Start Community Needs Assessment* - Jaymie Sheldahl (10 minutes)
 - d. Challenging Behavior Procedure* - Ashley Peña-Larsen (5 minutes)
 - e. Family Orientation and Ongoing Communication Procedure* (5 minutes)
7. Red Alder Housing Update and Resolutions – Liz Mogstad (15 minutes)
 - a. Application and Certifications
 - i. Resolution of LIHTC Application and Certification for Red Alder Residences*
 - ii. Resolution of HOME Application and Certification for Red Alder Residences*
 - b. Updates to current RMDC Personnel Manual required for HOME Grant
 - i. Approval of Equal Employment Opportunity Policy*
 - ii. Approval of Drug-Free Workplace Policy*
 - c. New RMDC policies required for HOME Grant

- i. Approval of Section 504 and ADA Compliant Resolution Procedures and ADA Compliant Form*
 - ii. Fair Housing Resolution*
 - d. Approval to use current housing restricted cash balances for Red Alder project
 - i. Resolution to lend up to \$140,000 of HOME Program Income/CHDO Proceeds to the Red Alder Project*
 - ii. Resolution to lend up to \$300,000 of CDBG CHDO Proceeds to the Red Alder Project*
- 8. New Board Member Orientation – Lori Ladas (5 minutes)

V. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Interested persons may address the Board regarding any item of the Board's business **not** on the agenda. We encourage your participation. Please keep your remarks concise and to the topic under consideration.

VI. ACCOMMODATIONS Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please call Diane Edgar at 406-457-7343 no later than 4:30 pm the day before the meeting.

***Action Item**

Rocky Mountain Development Council, Inc. strives to improve quality of life and promote self-sufficiency for individuals and families.