

RMDC Eagle Rock, Inc.
200 South Cruse Avenue
P.O. Box 1717
Helena, Montana 59624 -1717

Position Announcement
Servers

Eagle Rock, Inc. is currently seeking applicants for 1 part-time (32 hours per week) server. Shifts will typically be 7AM- 4 PM, Thursday –Sunday. The wage for this position is \$9.19 per hour, plus RMDC, Eagle Rock Inc.'s generous benefit package: health/dental/vision/life insurance, retirement plan, paid holidays, sick and vacation leave.

This position is responsible for serving nutritious meals in a timely manner and to work with all aspects of the food service program, and to assist residents when needed with their meals.

Job Responsibilities:

- Serve nutritious meals in an appetizing manner to residents and guests.
- Prepare and serves beverages to all residents and/or guests.
- Keep condiments filled and containers clean.
- Assist in bussing tables from dining room after each meal.
- Clean dining room after each meal.
- Set up tables, make sure tables and all tableware are clean and in good repair.
- Restock supplies used in waitress/waiter station daily.
- Complete cleaning list as assigned.
- Other duties as assigned

The above knowledge, skills and abilities are typically acquired through a combination of education and experience equivalent to a high school education and previous work experience as a waitress/waiter or receptiveness to on the job training.

Physical Demands & Working Conditions: Ability to work prolonged hours while standing. Must be able to lift 50 pounds.

How to Apply: Applicants must submit a signed and completed RMDC Eagle Rock, Inc. application, resume and letter of interest. Applications are available from RMDC, Eagles Manor, and www.rmhc.net. Incomplete application materials will not be processed. Completed application packages must be **received by** the RMDC Human Resource Office, P O Box 1717, (200 South Cruse Avenue), Helena MT, 59624. This position is open until filled.

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