



ROCKY MOUNTAIN DEVELOPMENT COUNCIL, INC.

P.O. Box 1717 | 200 South Cruse Avenue | Helena, MT 59624-1717
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Position Announcement Intermittent Cook

Rocky Mountain Development Council's Tri-County Senior Nutrition Program is currently seeking applicants for an intermittent (on call) Cook in Helena. The starting salary for this position is \$10.60 per hour.

This position is responsible for food preparation, record keeping and sanitation.

Minimum Qualifications:

Knowledge: Must have knowledge in all phases of food preparation, sanitation, and inventory control.

Abilities: Ability to cook large quantities of food and work prolonged hours while standing. Ability to maintain an effective working relationship with co-workers and clients. Ability to follow directions and communicate effectively verbally and in writing. Ability to delegate duties and responsibilities on a daily basis. Ability to lift 50 pounds.

The above knowledge, skills and abilities are typically acquired through a combination of education and experience equivalent to a high school education and three years of experience cooking in quantity for a commercial or institutional food operation. Applicant must be willing to complete Servsafe certification within 6 months of hire.

Application Process: Applicants must submit a signed, completed RMDC application, resume, and letter of interest. Applications are available from RMDC, www.rmhc.net, and the Helena Job Service. Incomplete application materials will not be processed. Completed application packages **must be submitted to** the RMDC Human Resource Office, PO Box 1717, Helena, MT 59624-1717, (200 Cruse Avenue, Helena, MT 59601). Positions are open until filled. EEO